Program of Work Worksheet Sample

Business & Office Technology Advisory Committee Program of Work -- South High School

Business & Office Technology Advisory Committee Program of Work South Fight School																
Priorities/ Functions	Activities	Planning Tasks	Person(s) Responsible	Time Lines 20 20												
				July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	
Sample: Community Relations	Promote CTSO involvement in community projects	Compile a list of previous community projects done by CTSOs to inform citizens of what students can do and how they benefit from the projects.	Betty Smith and Don Johnson	X												
		Develop guidelines and encourage community committees to "Adopt a CTSO"	Sally Smith and committee			X	X									